

AIRPORT MEMO

To: Chester County/G.O. Carlson Airport Tenants

From: Gary L. Hudson, Airport Manager

Date: January 14th, 2020

Subject: Airport Manager's Fourth Quarter (2019) Report

The following list below is a description of airport issues and improvements that have taken place during Chester County/G.O. Carlson Airport's (MQS) Fourth Quarter (October 1st thru December 31st, 2019) period.

OCTOBER (hot topics)

- **September 9, 2019** – Installed motor connecter on T-Hangar gate.
- **September 10, 2019** – Installed electric underground to water meter pit.
- **September 12, 2019** – Completed monthly DEP storm water inspections of South Apron.
- **September 13, 2019** – Fire hydrants annual inspections were completed.
- **September 16, 2019** – Installed new letters on airport kiosk along Rt. 30.
- **September 16, 2019** – Annual inspection of sewer lift station was completed.
- **September 18, 2019** – Refurbished airport stop signs.
- **September 19, 2019** – Monthly PAPI inspection was completed.
- **September 23, 2019** – Installed new Runway In-Pavement light on Taxiway Echo.
- **September 25, 2019** – Refurbished airport street signs.

NOVEMBER (hot topics)

- **October 3, 2019** - Installed electric underground wiring from the South Apron trailer to the runway sweeper.
- **October 3, 2019** - Annual Corporate Tenant Snow Plan Review and Protocol Meeting was held.
- **October 3, 2019** - A meeting was held at the airport with the Airport Manager, the Authority's Airport Solicitor and two representatives from Chester County Brandywine Valley. The purpose of the meeting was to discuss ideas on how the airport might be able to help promote events within Chester County.
- **October 8, 2019** - MQS Emergency Response Plan was revised and completed.

- **October 9, 2019** - Annual snow training with FBO was completed.
- **October 14, 2019** - Monthly DEP inspections for the South Apron areas were completed.
- **October 16, 2019** - NPDES testing samples were submitted to the Lab for testing.
- **October 23, 2019** - Ford F-250 pick-up truck repaired.
- **October 24, 2019** - Installed new water heater in the terminal bathrooms.
- **October 24, 2019** - Completed and submitted EDMR semi-annual NPDES testing
- **October 29, 2019** - Rebuilt and replaced batwing mower motor head.
- **October 29, 2019** - Installed news tires on the New Holland Skid Loader
- **October 29, 2019** - Installed new motor connecter on the T-Hangar gate.
- **October 30, 2019** - Monitored drone activity conducted by a drone operator that was hired to do a promotional video for the Ballymore Safety Ladders” company located in the Belair Business Park.
- **October 30, 2019** - Distributed MQS’s revised Airport Response Plan to all the mutual aid facilities (fire, police, ambulance, etc.) incorporated in that plan.
- **October 30, 2019** - Snow plow frame was installed on the tractor.
- **October 30, 2019** – Runway friction meter was sent out for re-calibration.
- **October 31, 2019** – Gate motor contactor was replaced on the T-Hangar gate controller.

DECEMBER (hot topics)

- **November 1, 2019** – The Airport Manager and the Authority Chairman met with a member of the Chester County Planning Commission to discuss the possibility of the airport hosting future county events.
- **November 6, 2019** – Keypad was replaced at apron drive-thru gate.
- **November 6, 2019** – The alternator was re-built and installed on the Chevrolet dump truck.
- **November 7, 2019** - Water was pumped out of the meter pit adjacent to Aviation Way.
- **November 7, 2019** – A Ground Fault Circuit Indicator was changed out on the airport kiosk.
- **November 11, 2019** – Snow stakes have been installed on the runway and taxiways.
- **November 12, 2019** - Snow stakes have been installed on Aviation Way and Lindbergh Avenue.
- **November 13, 2019** – A new windsock was installed that displays the airport name.
- **November 13, 2019** – The Airport Manager met with the Authority’s snow removal contractor to identify areas on the airport that would need to be plowed for the Authority.
- **November 13, 2019** – A light bulb on the Precision Approach Path Indicator (PAPI) system was changed.

- **November 14, 2019** – The Airport Manager met with students and a faculty member from the “Church Farm School” to discuss the airport getting involved in an outreach program.
- **November 18, 2019** – Purchased plow cutting edges for the skid loader.
- **November 20, 2019** – A headlight switch on the Dodge pick-up truck was replaced.
- **November 20, 2019** – The chemical spreader was cleaned and attached to the Dodge pick-up truck.
- **November 20, 2019** – The chemical hopper was cleaned.
- **November 20, 2019** – The PAPI monthly inspection was completed.
- **November 25, 2019** – The Authority’s Airport Maintenance-Safety Supervisor received his CRP re-certification.