

# AIRPORT MEMO

To: Chester County/G.O. Carlson Airport (MQS) Tenants  
From: Gary L. Hudson, Airport Manager  
Date: April 26<sup>th</sup>, 2017  
Subject: Airport Manager's Quarterly Report (1<sup>st</sup> Quarter), 2017

For your review, below is a listing of issues affecting the Chester County/G.O. Carlson Airport (MQS).

## JANUARY (hot topics)

**Dump Truck:** On 12/5/16, the dump truck was serviced.

**Skid Loader:** On 12/6/16, the Skid Loader was repaired.

**Green Dump Truck:** On 12/9/16, a scrap metal company came to MQS and stripped large amounts of metal off of the Authority's old green dump truck. That vehicle was taken "out-of-service" four years ago and has been parked at the East end of the airport, in the grass field opposite the T-hangars. On 12/16/16, the vehicle was removed off of airport property.

**Request for Qualifications (RFQ):** On 12/9/16, RFQ information for airport engineering firms interested in bidding on an Airport Engineering/Consultant contract with the Authority was published in the Daily Local Newspaper. That information was also posted on the Authority website.

**Apron Gate Repaired:** On 12/9/16, the loop detector card, trolley and chain guard was replaced. The trolley and chain guard were also lubricated.

**Pay Loader:** On 12/14/16, four new tires were purchased and installed. Then on 12/15/16, parts were replaced on the driver seat.

**Ford Explorer:** On 12/14/16, four new tires were purchased and installed on this vehicle

**Door Repaired:** On 12/14/16, the lock on one of the terminal building doors was repaired.

**Automated Weather Observation System (AWOS):** On 12/15/16, a heater was installed in the AWOS control box.

**Terminal Garage:** On 12/15/16, heaters were installed in the terminal garage.

**Deer Repellers:** On 12/16/16, the deer repellers were relocated and serviced.

**Chemical Spreader:** On 12/16/16, the spreader used to dispense Sodium Acetate on the runway in order to melt ice, was adjusted.

**Chemical Hopper:** On 12/19/16, the hopper which houses the Sodium Acetate chemical, was filled.

**Flag Pole:** On 1/4/17, the rope clips used to secure the flag on the flag pole in front of the terminal building, were replaced.

**Emergency Generator:** On 12/6/16, DynoTech returned to the airport to replace a bad battery and fuse, in one of the emergency generator charging circuits.

**CCAAA Conference Room Window:** On 12/16/16, the window was re-sealed.

**CCAAA Office Window:** On 12/20/16, the window was re-sealed.

**Chemical Spreader:** On 12/20/16, maintenance was performed on this piece of equipment, in order to increase the amount of chemical that can be dispensed from its holding bin.

**Barn:** On 1/5/17, the remaining rubble from the demolished barn, was cleaned out and removed off of airport property.

## **FEBRUARY** (hot topics)

**Terminal Doors:** On 1/12/17, the locks on three of the terminal building doors were replaced.

**Runway End Identifier Lights (REILs):** On 1/24/17, a light bulb was replaced on the South side REIL.

**Windsock:** On 1/24/17, the light bulb on the airfield's windsock was replaced.

**Fence Damaged:** On 1/27/17, a vehicle hit MQS's fence along Washington Lane. The accident resulted in minor damage (bent pole) to the fence, and did not cause a breach in security. I received and filed a copy of the Incident Report, from the Valley Township Police Department.

**Trailer Repaired:** On 1/30/17, the electrical wires that connect power from the Dodge truck to the trailer's lights were repaired.

**Automated Weather Observation System (AWOS):** On 1/10/17, the AWOS Tipping Bucket (measures rain fall) was delivered back to the airport, after being repaired by Stanwyck Avionics.

**Request for Local Share Funds Letter:** On 1/25/17, the CCAAA received a letter from the County Commissioners Office, informing me that the county had appropriated our requested Local Share" funds, for MQS's 2017 runway and taxiway projects. A letter was then generated and sent to the county Commissioners, requesting payment to the CCAAA for those projects.

**Request For Qualifications (RFQs):** On 1/13/17, which was the deadline for interested engineering firms to submit RFQ information to the CCAAA for engineering services, a total of three RFQs were received. CCAAA's current engineering firm's service contract expires on 2/7/17

## **MARCH** (hot topics)

**North End Drive-thru Gate:** On 2/4/17, vegetation was cleared at this gate (manual), so that heavy equipment can access that location in preparation for Tree Harvesting. This location is the area adjacent to Earhart Drive (west end). These trees need to be cut down because they are penetrating the airport's FAA Part 77 Transition Surfaces.

**Airport Perimeter Fence:** On 2/7/17, a hole was discovered in a section of this fence. Consequently, a piece of chain-link fence was used to cover the hole.

**American Flag:** On 2/7/17, the American flag on the terminal building flagpole was replaced.

**Airfield Light Repaired:** On 2/21/17, a runway light bulb on the North side of the airport, near the approach end of Runway 29, was replaced.

**Vehicle Purchased:** On 2/15/17, a Chevrolet S-10 pick-up truck was purchased. This vehicle will only be driven on airport property and will be used as an additional vehicle to transport materials to project construction sites.

**South Apron Project Escrow Account:** Now that the South Apron Project is complete, per Ms. Yori's request, on 2/13/17, I contacted Valley Township to verify that the Authority had money left over in that project's escrow account. Upon Valley verifying that there was money left in that account, per Valley's instructions, I sent a letter to the Township, requesting the release of those funds back to the Authority.

**Engineering Services Request for Qualifications (RFQs):** Due to the Authority making the decision to retain Delta Airport Consultants as its Engineering Services contractor, on 2/13/17, I sent a letter to the other companies that submitted RFQs, informing them that they were not selected.

**Automated Weather Observation System (AWOS) Phone Line:** On 2/20/17, this phone line was repaired after Signature Flight Support reported it being out of service on 2/18/17.

**Airfield Lighting System Repaired:** On 2/23/17, the Runway End Identifier Light (REIL) at the approach end of Runway 29, on the north side, was repaired. Hence, the REIL system was put back in service.

**Automated Weather Observation System (AWOS):** On 2/24/17, the AWOS received its annual inspection from Stanwyck Avionics. There were no problems discovered with the system.

**Federal Fish and Wildlife Permit:** On 2/27/17, the CCAAA received this new permit, which has an effective period from February 1, 2017 to January 31, 2018

**CCAAA Website:** Tes Ali (CCAAA Intern) and I are still working on updating the CCAAA website.