

AIRPORT MEMO

To: Chester County/G.O. Carlson Airport (MQS) Tenants
From: Gary L. Hudson, Airport Manager
Date: July 17th, 2015
Subject: Airport Manager's Quarterly Report (2nd Quarter), 2015

APRIL

Airport Vehicles: On February 25th, the Ford Explorer and Dodge 1500, were driven to Stottsville Automotive, for maintenance and to get their annual vehicle state inspections.

Automated Weather and Observation System (AWOS) Radio Transmitter License: On March 5th, the Federal Communications Commission (FCC) received clarification from Airport Maintenance/Safety Supervisor Doug Eadline, on the location and height of MQS's AWOS antenna. The FCC needed that information in order to renew this license.

Dodge Truck: On March 11th, the drive shaft was replaced on this vehicle.

Drive-thru-Gate: On March 11th, the Aviation Way drive-thru-gate was re-programmed to close at 12:00 am and open at 4:45 am.

Deer Repellers: On March 11th, the batteries were checked on all of the deer repellers.

Maintenance Workshop: In preparation for doing concrete repair work on the Hangar # 2 stairs, Airport Maintenance Repairer Paul Hackman, attended a Concrete Repair Workshop in Oaks, PA on March 12th.

Airfield Sign: On March 13th, the Taxiway Alpha Directional sign located near the approach end of Runway 11, was repaired.

Gate Controller: On March 16th, four angle irons were installed on the apron gate controller cover. The angle irons will enable the cover to securely fit on the controller without tipping to one side.

Occupational Safety and Health Administration (OSHA) Training Workshop: March 16th – 20th, Doug Eadline attended an OSHA workshop in Willow Street, PA. The topics covered in the workshop consisted of, 1) Why OSHA is important to workers, 2) Workers rights under OSHA,

3) Employer responsibilities under OSHA, 4) The use of OSHA standards, 5) How OSHA inspections are conducted and 6) Utilizing helpful worker safety and health resources.

Pedestrian Gate: On March 20th, the Cypher lock on the Hangar #3 pedestrian gate was replaced.

Dodge Truck: On March 23rd, a windshield wiper motor was replaced on this vehicle.

Airfield Sign Removed: On March 23rd, the Runway 29 Instrument Landing System Hold Short sign was removed, when it was determined that the sign did not serve any functional purpose.

AWOS Inspection: On March 24th, Stanwyck Avionics came to MQS to perform the Federal Aviation Administration required Quarterly Inspection on this system.

Roundtable Discussion: On March 25th, Doug Eadline accompanied me to a Risk Mitigation and Workplace Safety Roundtable Discussion, that was hosted by the Chester County Economic Development Council. The topics covered in this roundtable discussion consisted of, 1) Workman's compensation fraud, 2) Preventing falls, 3) Driving Safely and 4) Protecting company assets from internal and external cyber intrusion.

CCAAA Employee Lunch: As a show of gratitude by myself and the CCAAA Board members, on March 27th, I treated all four maintenance crew members to a nice lunch at "Harry's" restaurant, for the great job they did this past winter, regarding snow removal operations. At the conclusion of the winter season, a total of 19 Events (snow removal operations) were conducted by CCAAA management/maintenance crew personnel.

CCAAA Office: On March 30th, CCAAA maintenance personnel completed the installation of new ceiling tiles in that office.

Wildlife Permit: On March 30th, the CCAAA received its new Federal Fish and Wildlife Permit from the Department of the Interior.

Vista Today: On March 31st, Robert Ciszewski (General Manager – Landmark Aviation) and I, met with Ken Knickerbocker (Publisher – Vista Today), to discuss how Vista Today can help promote MQS and Landmark Aviation. Vista Today is an electronic magazine (website) that is associated with the Chester County Economic Development Council.

Airport Parking Lot: On March 31st, the potholes in the airport parking lot that provides vehicle parking for airport maintenance personnel and Sikorsky Global Helicopter employees (Hangar #3), were filled in with cold patch.

Terminal Building Ceiling Tiles: On March 17th, the Terminal Building Ceiling Installation Project was completed.

Terminal Building Bathrooms: On March 26th, the Phase I Terminal Building Bathrooms Project was completed. The work done on this project consisted of, 1) Installing ceiling tiles, 2) Cleaning the floor tiles, 3) Painting stalls/door trims and 4) Installing stall protectors.

MAY

Terminal Building Windows: On April 6th, the terminal building windows received their annual spring window cleaning.

MQS Presentation: On April 6th, I gave a presentation about MQS to the Sadsbury Township Historical Society. On April 9th, I gave a second presentation about MQS, at a Western Chester County Chamber of Commerce (WCCCC) Meet and Greet function, in the Flying Machine Café.

Hold Short Line: Now that the Runway 29 Instrument Landing System (Critical Area) sign has been removed, on April 6th, the Hold Short Line markings for the Critical Area have been blackened out with paint.

Lawn Tables: Now that the spring season has arrived, on April 9th, the lawn tables were placed in the grass areas on the South side of the terminal building.

Airport Marketing Meeting: On April 15th, I met with Ervin Harnden, to discuss possible ideas for marketing MQS.

Snow Symposium: April 17th – 23rd, Airport Maintenance-Safety Supervisor Doug Eadline and Airport Maintenance Worker Preston Spahr, attended the annual Snow Symposium in Buffalo, NY. While at the symposium, Doug and Preston, respectively, attended the Advance and Basic Airport Safety and Operations Specialist Schools.

Sewer Lift Station: On April 21st, a Preventive Maintenance Inspection was performed on the Sewer Lift Station by the M & S Service Company.

Dump Truck: On April 22nd, the GMC dump truck received its 6 month vehicle state inspection. As a result, a U-Bolt had to be replaced.

Trailer: On April 23rd, the Eagar Beaver trailer received its annual state inspection. As a result, new tires had to be replaced on the trailer.

Automated Weather and Observation System (AWOS) Radio Transmitter License: On April 15th, the Authority received its renewed AWOS Radio Transmitter License from the Federal Communications Commission. This license allows the AWOS transmitter to broadcast MQS's weather conditions on the AWOS frequency.

Tree Removal: The first phase of the new tree removal project, which involves the cutting down and removal of trees along the fence line on the South side of the airport, is still in progress.

JUNE

Airfield Sign: On May 8th, a light bulb was replaced inside the Instrument Landing System Runway 11 Hold Short sign.

Crisis Communications Training: On May 12th, I attended a Crisis Communications Training session, at the Sikorsky Global Helicopters (SGH) “Heliplex”, per the request from SGH. The purpose of the training was to have a Round Table discussion on Roles and Responsibilities pertaining to undisclosed crisis situations in and around the Heliplex area.

Horseless Carriage Club of America (HCCA): On May 19th, the HCCA, which is an antique car club, made arrangements with a MQS tenant, to have their club members stop by the airport to showcase their automobiles, prior to continuing their club tour.

Career Day: On May 21st, I was invited to speak at a “Career Day” event, which was hosted by the Caln Elementary School.

Drive-Thru Gates: On May 26th, all of MQS’s drive-thru gates had their electrical eyes re-adjusted and had strobe light sensors installed.

Stairs Restoration Project: This project is still ongoing.